

Est8Update

Winter 2011/12

Meet... The Design Services Unit



Design Services, or DSU as we are more commonly known, provide a design, procurement and project management function in relation to construction based works across the University campus. We are a multi-disciplinary group of professional and technical staff who, in partnership with other business units, contribute to the development of the University estate. The unit is based in a former laboratory turned office on the 4th floor of the listed Beyer building. An environment many private design practices would be envious of!

DSU is currently resourced with staff covering the core construction based disciplines of Project Management, Building Surveying, Mechanical and Electrical Engineering Services and Quantity Surveying. The office is staffed with individuals who have a breadth of experience covering both the private and public sector. A number of staff members have occupied different positions within the Directorate of Estates and Facilities and have a wealth of knowledge covering some of the more obscure University buildings. This proves extremely beneficial to project delivery when staff are seeking information during the briefing and development stage of projects.

During the previous 12 months, DSU have been involved in the delivery of more than 200 projects across the campus. These range from small scale office modifications, to the redevelopment of complex research laboratories and complete lecture theatre refurbishments. Some of the more unusual schemes have involved working with the Museum to plan the installation of an allotment garden where staff and visitors could get involved in cultivating fruit and vegetables, planning the installation of a totem pole originally carved

by native North Americans and conservation works on what we believe is the only remaining steel and papier mâché domed observatory in the UK. Current projects on site include the cleaning and repair of stonework on the Waterhouse buildings surrounding the front quadrangle and the replacement of all windows in the Schuster building.

The draft Strategic Vision states that by 2020, "The University of Manchester will be known across the world as a place where the highest academic values and educational innovation are cherished..." Research has established the link between well designed buildings and the recruitment and retention of students, staff and quality of teaching, and research. In order to provide facilities capable of attracting first class researchers, and to deliver improvement of the student experience, the development of the estate is fundamental to the success of the Strategic Vision. DSU's mission statement is to facilitate:

"The creation of excellent learning, research and administrative environments for the University of Manchester through the delivery of effective, efficient and responsive building design and management of the project process"

As the HE sector experiences significant challenges and the need to adapt to an increasingly changing world, DSU will be here to meet those challenges head on and provide the professional and technical expertise to deliver the projects the Strategic Vision demands.

Paul Williams
Design Services Unit Manager

Message From The Director

We are now well into the New Year which looks to be another exciting and challenging year for the Directorate of Estates and Facilities.

You may have heard the recent announcement that Manchester is to become the home of the graphene hub and that the University will be the site of a new £45m National Graphene Institute (subject to completing a value for money exercise), and it is envisaged that the building will be opened at the end of 2014.

The University is to provide funds for a number of capital schemes many of which are to support the Student Experience, and so we will see another very busy summer period for projects.

The Environment Team continue to lead on one of the key enabling goals for the University, Environmental Sustainability (ES). The Directorate's key priorities in this area for 2012 include publishing an updated Sustainable Travel Plan and developing a new Car Park Charging Policy; implementing the ES Strategy and Delivery Plan; bringing in a new waste contract (which will see a minimum of 70% of our residual waste being diverted from landfill). We continue to make considerable investment in energy efficient technology and building fabric improvement to reduce our carbon emissions, but this can only take us so far; we all have a responsibility to act in an environmentally sustainable manner.

To this end, one of our other major ES aspirations is behaviour change and a University wide initiative is planned for this year as well as an on-line 'ES Awareness' package soon being made available. I'm also really pleased to see that a number of colleagues in the Directorate are leading the way by becoming involved in Green Impact teams. If colleagues would like more information on how they can make a difference please contact Lucy Millard for more information.

There is to be a re-organisation of the Directorate of IT Services which will result in the Directorate of Estates and Facilities' Information System Team being disbanded into the Directorate of IT Services. The new infrastructure will take effect from mid February 2012. We wish Dave McLaughlin, Elaine Dennison, Rik Misell-Jones and Dave Callaghan all the very best in their new roles, which will still see them working closely with Estates and Facilities.

Best wishes

Diana Hampson
Estates Director

University Examination Period

January was a busy time for House Services who were involved in setting up and covering examinations up until the end of the month. The Management Team would like to thank all staff who were involved for their assistance during this crucial time.

Danielle Summerfield
Administrator, House Services

Security Jobs Well Done

2 Jan 12	Theft of Pedal Cycles, Woolton Hall – 3 arrests
15 Dec 11	Theft Other, Sackville Street Building – 1 arrest
15 Dec 11	Assault, Princess Street – 1 arrest
11 Dec 11	Theft from a Person, Sackville Street Building – 1 arrest
5 Dec 11	Attempted Theft of Pedal Cycle, Oak House – 1 arrest
28 Nov 11	Attempted Theft, Devas Street – 2 arrests
28 Nov 11	Attempted Theft of Pedal Cycles, Whitworth Street – 1 arrest
23 Nov 11	Attempted Theft of Pedal Cycles, Altrincham Terrace – 2 arrests
22 Nov 11	Shoplifting, Precinct Centre – 1 arrest
13 Nov 11	Theft from a Pedal Cycle, Coupland III – 1 arrest
12 Nov 11	Theft of Pedal Cycle, Kilburn Building – 1 arrest
5 Nov 11	Assault, Whitworth Park – 1 arrest
26 Oct 11	Going Equipped Offences, Bridgeford Street – 1 arrest
10 Oct 11	Possession of Drugs, Charles St MSCP – 1 arrest
9 Oct 11	Assault, Richmond Park – 2 arrests
7 Oct 11	Assault, Oak House – 1 arrest
4 Oct 11	Theft of Pedal Cycle, Dalton Ellis Hall – 1 arrest
3 Oct 11	Theft from a Person, Whitworth Art Gallery – 1 arrest
28 Sept 11	Attempted Theft of Pedal Cycle, Coupland Street – 2 arrests
27 Sept 11	Criminal Damage, Grosvenor Street Building – 1 arrest
20 Sept 11	Attempted Burglary, Secure Cycle Compound, Ackers Street – 4 arrests
19 Sept 11	Drugs Use, Whitworth Park – 1 arrest

Many thanks to all security staff (both on the ground and in the control rooms) for their good teamwork and professionalism, their prompt responses and actions help to keep us all safe.

Diane Martindale
Administrator, Security Services

House Services Unit: NVQ Presentations

House Services celebrated the achievement of the department's staff at an NVQ awards ceremony on Thursday 12th January 2012. Held in the Whitworth Hall, the morning recognised over 60 members of staff who have completed a Level 2 NVQ in Cleaning and Support Services and Level 2 NVQ in Customer Services.

Staff attended the ceremony to receive certificates and congratulations from Kenny Nolan, Angela Chant and Frank Green along with representatives from Work Solutions who provided some of the training.

Quote from The Management Team:

"Not only does this award ceremony acknowledge the hard work and

accomplishments of our staff but it also further supports the improvements of cleaning and support services along with customer service standards across the campus. We would like to thank all staff again for their hard work and commitment; and hope a great morning was had by all who attended."

Danielle Summerfield
Administrator, House Services



Keep It On Campus Event



Great success for the first Keep It on Campus event.

The Conference and Events team hosted their inaugural Keep It on Campus day for University event organisers on Thursday 12th January. Over 30 organisers from a number of departments enjoyed the day where they were shown around a number of campus venues: Dalton Ellis Hall and Chancellors Hotel and Conference Centre; presented with information on how to book a meeting or accommodation at these venues; and also were advised about the ConferCare delegate registration and hotel booking service.

The FoodOnCampus team supported the event by providing catering on campus and at Dalton Ellis Hall and also gave a conducted tour of the Central Processing Unit. Attendees were treated to lunch at Chancellors before heading back to campus. The Conference and Events team have already taken enquiries for new events from staff who were there on the day and the team look forward to hosting another event later in the year.

Conference and Events Team

On The Move

The Conference and Events team (Conference Sales Office, Sackville Street and Oxford Road campus events teams and ConferCare) are now based together on the ground floor of Staff House Conference Centre, Sackville Street Campus.

Conference and Events Team

FoodOnCampus

Date for your diary

To celebrate Fairtrade Fortnight FoodOnCampus and the Manchester Museum will be hosting a Fairtrade market on Friday 2nd March. The event will see Fairtrade themed stalls in University Place and the Manchester Museum including a cake stall which will sell a range of cakes made using only Fairtrade ingredients from 10am to 2pm.

Construction Works Framework goes live!

The new Construction Works Framework went live on 1st December 2011. The Framework includes 15 contractors who will work on projects £50k - £4m. Some of the contractors are known to us and have worked on campus for a number of years and there are also a few new faces.

If you wish to procure works via the Framework there are a number of advisory documents held on the DSU area of the web. To access this please contact Sam (Samantha.johnson@manchester.ac.uk) who will provide you with the username and password you will need for access.

Sam Johnson
Framework Contract Manager

Sustainability

Green Impact Team Event - 21 February 2012

A few months have passed since the Beyer Building signed up to Green Impact and we wanted to share with you some of the things we have done so far, and what else we have in the pipeline. We would also love to hear from other Green Impact Teams in the Directorate and are hoping to arrange a get together with other teams to share ideas and good practice.

So far we have done much of our communication through email or posters – promoting cycling, car shares and public transport; providing information on recycling toners, stamps, batteries and more; and making reference to Karate Kid to encourage you to switch the lights off. Now we feel it is time for some face-to-face interaction to get you on board, listen to your ideas and share our enthusiasm for saving energy!

There is going to be a Green Impact Event on 21 February, between 10am and 3pm, on the 3rd Floor of the Beyer Building which will involve:

- Fairtrade Cakes** – Homemade of course!
- Electrical Appliance Amnesty** – with a sustainable incentive!
- Mount Everest Challenge** – save energy, keep fit, burn calories!
- Carbon Credit Scheme Presentation** – with special guests!
- And much more...

We welcome staff from across the Directorate to come along and share their ideas so pop the date in your diary and we hope to see you there!

Steph Marsh
Beyer Building Green Impact Team Member

Compact Fluorescent Light Bulb Recycling



Staff can now recycle their household compact fluorescent (low energy) light bulbs with the introduction of a collection container which is located to the left of the "Ask Me" desk in University Place.

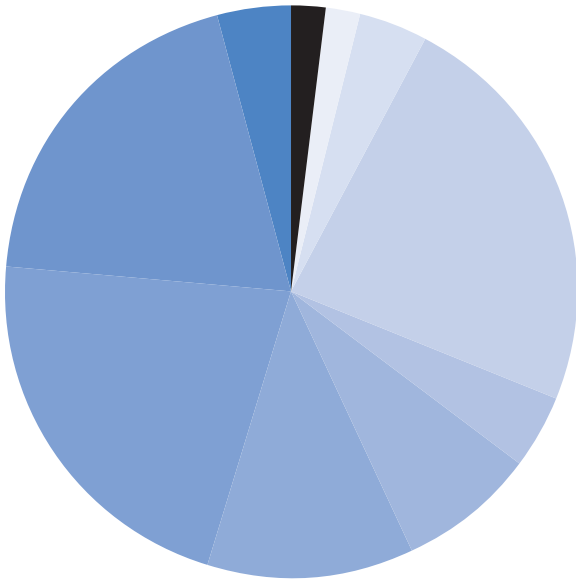
Bulbs will be recycled through the CoBRA/Recolight recycling scheme



Staff should ensure bulbs are adequately contained during transit to ensure they do not break and only deposit the bulb itself into the collection container. Do not deposit any old style filament/tungsten light bulbs in the collection container as these cannot be recycled with compact fluorescent bulbs.

Simon Atkinson
Waste Co-ordinator, Professional Services Unit

Accident Statistics



- 1 - Another kind of accident
- 4 - Fell from height
- 1 - Contact with electricity or electrical devices
- 6 - Hit by something fixed, or stationary object
- 2 - Contact with a hot object
- 11 - Injured whilst handling, lifting or carrying
- 12 - Contact with sharp object
- 10 - Tripped, slipped or fell on the same level
- 2 - Contact with moving machinery
- 2 - Violence/Assault

In August last year in becoming the “Directorate of Estates and Facilities” we encompassed two new departments, those of Food on Campus Catering, and the Chancellors and Conferences Teams. With this development our accident statistics will now include those of the above.

One might expect this expansion in size to be reflected in an escalation of our accident figures. Surprisingly the immediate effect seems insignificant in regards to overall numbers of accidents, but what has come to light is a change in the “type” of accidents due to the nature of the work undertaken in catering and conferences.

Contact with hot and sharp objects will likely feature more frequently on the accident statistics than before along with the usual recurring accidents involving slips and trips, manual handling and contact / collision with stationary objects.

The pie chart above illustrates this trend over the last 6 months of 2011.

Dave Massey

Estates and Facilities Health & Safety Officer

Maintenance Service Unit Area Adjustments

Since the 3rd February 2012 the following changes have been set in place:

Kerry Knowles will be the new Assistant Maintenance Service Manager (Area North) and will be based in Area North’s Sackville Street Building, room C11, telephone contact: 275 7300.

John Giblin will be the new Assistant Maintenance Service Manager Area South (D.S.E) and will be based on the 1st floor, Limes Building, Owens Park, Fallowfield, telephone contact: 275 7801.

Mike Matthews will be the new Assistant Maintenance Service Manager (Specialist Contracts), Mike’s location and telephone contact will be unchanged.

Wendy Wood

Maintenance Service Unit

New Starters, Retirements and Leavers

New starters

Catering Services

University Catering would like to welcome:

Kevin Berry, Alaysha Brown, Selina Brown, Gemma Campbell, Richard Crooks, Stephen Douglas, James Doyle, Karen Edge, Julia Egbu, Manuel Fernandes, Eiraj Ghaderina, Julie Hastie, Alan Hogben, Deryl Holt, Betty Idehan, Martin Lear, Loretta Ljebor, Gary Marsden, Aaron Mason-Green, Wendy Mawalui, Lee McDermott, Nick Parchment, Steve Parkinson, Dylan Shaw, Wendy Steele, Tom Swift, Kady Tucker, Mark Waldron, Maggie Woodhead and Pamela Wrigglesworth.

Retirements

House Services

Ken Flint retired on the 31st January 2012 after nearly 27 years service. House Services would like to wish him a happy retirement!

Professional Services Unit

Dave Brown, Senior Mechanical and Energy Engineer, retired on 10th February 2012 after nearly 37 years service. Dave will be greatly missed by his many friends and colleagues who wish him a very happy retirement.

Maintenance Services Unit

Arthur Gill, Maintenance Service Unit’s Residential Technician (Area South), retired in December. Arthur had been at the University since 1996 and was an original staff member of UMIST prior to the two Universities merger in 2004. Arthur likes to travel so holidays to faraway places will be high on the agenda for Arthur’s time filling activities during his retirement. Arthur will be sadly missed by his colleagues who wish him the very best in his retirement.

Stuart Clemett, Maintenance Service Unit’s Electrical Supervisor (Area West), retired in December after 31 years of service. Stuart received a good sending off with three individual presentations which were then followed with continued celebrations at The Ford Maddox Brown. Stuart is looking forward to spending special time on his allotment and spending his time travelling. Stuart will be sadly missed by his long standing friends and colleagues and is wished all the very best for the future.



Stuart Clemett (centre right) with his long-standing colleagues



A beguiled Stuart with Duncan Turner at his presentation



Stuart along with his Electricians

Leavers

Maintenance Service Unit

Rob Derbyshire, Maintenance Service Units Assistant Manager South (D.S.E), will be leaving MSU on 3rd February 2012 to start his new position within Health & Safety Services. Rob will be missed by all of us in MSU and is wished all the very best in his new role.

Congratulations

Congratulations to Lynn Fleming (Asbestos Manager), and husband Dan, who are the proud, first-time, parents of India Rose. India was born on Sunday 4th December 2011, weighing 8lb. Both mum and baby are doing well.



Congratulations to Tony Wilson and his family on the birth of his 12th grandchild. Tony's new granddaughter, Amilia, was born on the 18th October 2011 weighing exactly 6lb.



Congratulation to Lucy Millard, Environmental and Sustainability Officer on gaining an MSc Environmental Governance, here at the University, and she graduated in December 2011.



Lucy pictures with her brother and niece.

Congratulations to Adam Woof, Christie's Bistro Manager, on achieving a Merit in MSc in Operations, Project and Supply Chain Management from the University and he graduated in December 2011.

The University of Manchester SECURITY AMIGOS



Raising Awareness and Funds for Movember

On behalf of all "The University of Manchester Security Amigos" I would like to thank all friends and colleagues who donated and sponsored us. We raised £1,188 for Movember (who aim to raise awareness and vital funds for men's health, specifically prostate cancer and other cancers) which was a good all round effort. We certainly raised awareness as many staff were being asked as to why they looked like 70's porn stars!!!

This year we will try and gain more money and more volunteers. We will advertise the next campaign in the appropriate issue of EST8 Update all volunteers welcome.

Security Staff who took part were:

Paul Greenlees, Alan Somers, Roy Fern, Martin Turner, Mo Akram, Russell Moore, Gordon Paterson, Dave Price, Graham Brannan, John Ockerby, Adrian Wilson, Mike Coen, Kish Patel, Chris Gaffey, Luiz Metzger, Barry Barraclough, Ken Birkett, Ken Clay, Rob Ryan, Simon Raistrick, Lee Marsden, Mark Foster, Dave Tierney, Richard Cooper.

Paul Greenlees

Senior Security Supervisor, Security Services

Ruth crowned Miss Movember!

Ruth Molineux, Food Service Assistant in Arthur's Brew which is located in the Arthur Lewis Building, was crowned Miss November after helping raising funds in the café for the worthwhile cause.

More than 40 staff and students based in the building took part in Movember raising in excess of £2,500 for the charity. Ruth supported this activity with a collection tin on the counter which raised £40.

Katie Thorp

Marketing Officer



Dave Brown and his Explosive Cartridges

Those of you who know Dave Brown will not be surprised to know that he recently approached me asking for help to dispose of a load of explosive cartridges that he had been storing in his filing cabinet for the last 15 years. His initial inclination was to “chuck the cartridges in the River Mersey”, but I managed to persuade him otherwise.

Dave, who is due to retire in February, had been having a “bit of a clear out” when he came across 5 small containers of the cartridges that were originally used in a cartridge gun that fired fixings into concrete walls. Many years ago Dave had decided the equipment was too dangerous to use so the cartridges had lain in his cabinet ever since.

After a bit of detective work I contacted the company who had manufactured the cartridges, Hilti, who fortunately had offices in Trafford Park with their own Sustainability Officer. After some discussion, Hilti agreed to take back the cartridges and dispose of them through their own specialist contracts, thus saving Dave a trip down to the Mersey!

Simon Atkinson
Waste Co-ordinator, PSU

Tony Wilson's Fishing Trip



October was a very busy and exciting month for Tony Wilson, MSU. Tony and his friend's attended a fishing trip at Izaak Walton in Derbyshire's Peak District and managed to catch two of his largest ever Common Carps, both weighing in at a massive 10lb each. With a catch like that, and the birth of his 12th grandchild, you cannot blame Tony for having this beaming smile on his face.

Directorate Thank You Event

Here are a few photos taken from the Directorate's 'thank you' event which was held last November as a token of appreciation for all staff efforts over last year. The event was attended by many colleagues and it is hoped that such an event can be repeated at the end of this year.



Sandra Palmer and Paul Williams reluctantly smile for camera. Sandra politely requests: "Can I have a top up please?"



Andrew Hough, Lucy Millard, Steph Marsh and Emma Lloyd pose for the camera. Say cheese!

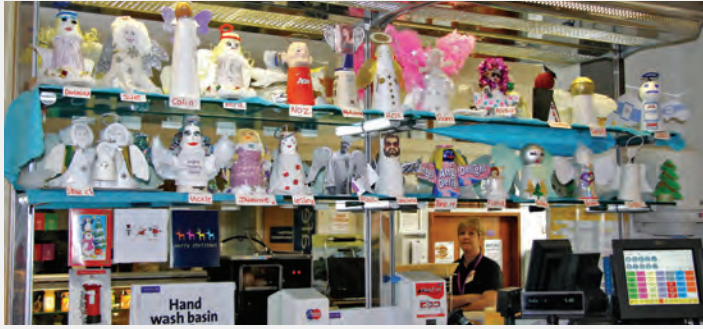


Members of The House Services Team enjoy a private joke.



Members of The Conference and Events team await their next drink

Sue's Angels



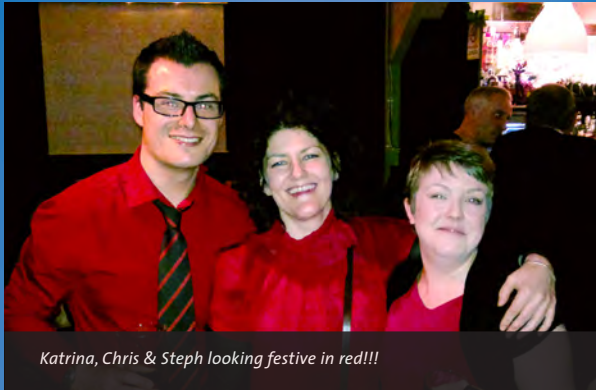
Sue Bowie, Food Service Assistant in World Café which is located in the Harold Hankins Building, ran a competition which saw customers creating angels out of coffee cups in the run up to Christmas.

Wayne Rooney angel. I think you'll agree the resemblance is amazing. Nooruddean won a month's supply of coffee.

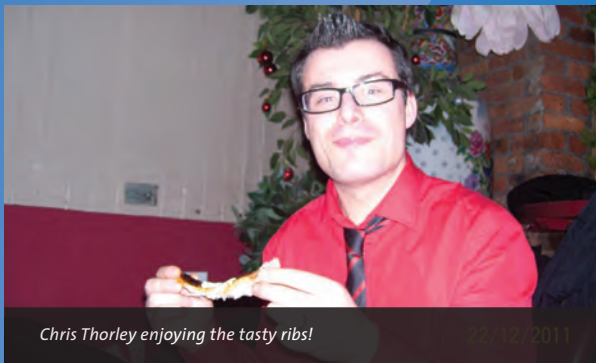
Katie Thorp
Marketing Officer

Sue had 23 entries which were displayed in the outlet so people could vote for a winner. The winner was Nooruddean Choudry who created a

The Odd(er) Xmas Do



Katrina, Chris & Steph looking festive in red!!!



Chris Thorley enjoying the tasty ribs!



Paul Williams & Lee Barlow – What on earth had been said!?

Thank you to everyone who came along to the Christmas party at Odder on 22 December and helped to make it a great night out! Good company, tasty food, and just a few shots of Sambuca lead to a good night all round!

Feedback has been really positive and as a result, Odder is high on the list of choices for 2012's Christmas Do! If you are interested in coming along in 2012 then let me know and I will make sure you are included on any circulations. As promised, cameras were on hand to capture some of the memorable moments.

Steph Marsh
Director's Office

Are You Foaming At The Mouth?

Greetings Earthlings. Welcome to the latest bulletin of FATM. Issue by issue we'll be writing detailed reviews of the latest, greatest, tastiest, and occasionally foulest, pints of real ale locally available.

consideration. Everyone has their own ideas about what's tasty and quaffable; some prefer creamy earthy stouts or light and hoppy IPAs, some like malty silky bitters or a pint of sweet refreshing dilkush.

If you've never tried the delights of real ale before then you have brought an unforgivable shame upon yourself and your ancestors. However, if you're still breathing and have access to cash monies, then maybe there's still hope for you. But you must act **NOW** before it's too late.

It's very much 'horses for courses' as they say... or as we like to say; every wig has a silver lining, so put your hat on.

It's up to you, mortals.

But let us say, although you may have disgraced yourself, you don't have to take our opinions or reviews into serious

Now, ingest this article and go forth and foam. We command it.

Bobby Davro
Dilkush-Exocet Ambassador To FATM

FOAMING AT THE MOUTH

NAME **Winter Soltice**
BREWERY **Dark Star**
ABV **4.2%**
VENUE **Port St. Beerhouse (Manchester)**

Delicious bronze ale, crisply hoppy, full bodied with a clean dry finish. But wait, is that... cinnamon? Lurking within, the ghost of Christmas Pud so subtle even Mr Kipling might raise a quizzical eyebrow of secret envy.

Appearance 8/10
Aroma 7/10
Atmosphere 6/10
Flavour 8/10
Location 6/10
Service 7/10
Temperature 8/10
Value 3/10
Venue 6/10
Viscosity 7/10

66% Final rating

A sacrifice of funds to appease the thirstiest of the Gods...

dw

Changes in EATS

EATS restaurant has seen some changes over the break. The daily themes on counter three are now:

Monday – Mashed

The ultimate British classic served with some perfectly matched accompaniments.

Tuesday – Mexican

Feel the heat with the vibrant and authentic taste of Mexico.

Wednesday – Asian Street Food

Enjoy a flavour explosion with the authentic tastes of the Asian street markets.

Thursday – Tex Mex

A selection of Tex Mex favourites to spice up your Thursday

Friday – Chip Shop

Delicious favourites from the great British chippy!

Counter 4 has become a vegetarian and vegan counter, serving freshly made stir fries and fried rice dishes and daily vegan and vegetarian specials. On both counters you can Get a Main Meal with a drink for **ONLY £3.99**

Daily Specials

MONDAY presents
Mashed
The ultimate British classic served with some perfectly matched accompaniments

TUESDAY presents
Mexican
Feel the heat with the vibrant and authentic taste of Mexico

WEDNESDAY presents
Asian Street Food
Enjoy a flavour explosion with the authentic tastes of the Asian street markets

THURSDAY PRESENTS
TEX MEX
A SELECTION OF TEX MEX CLASSICS TO SPICE UP YOUR THURSDAY

FRIDAY presents
ChipShop
Delicious favourites from the GREAT British chippy!

Est8 Update Quiz - Cockney Rhyming Slang

Can you fathom out the real words from the below Cockney Rhyming Slang phrases? Answer as many as you can and enter the quiz for your chance to win a £20 voucher – REMEMBER, if you don't enter, you don't win!

1. Adam and Eve
2. Apples and Pears
3. Artful Dodger
4. Army and Navy
5. Brass Bands
6. Butcher's Hook
7. China Plate
8. Daisy Roots
9. Frog and Toad
10. Ham'n'cheesy
11. Half Inch
12. Joanna
13. Lady Godiva
14. Mork and Mindy
15. Pen and Ink
16. Rosie Lee
17. Tea Leaf
18. Tom Foolery
19. Two and Eight
20. Whistle and Flute

Send your entries to Emma Lloyd, Director and Estates and Facilities Office, Room 3.001, Beyer Building by Friday 24th February.

2012: The Year of Sport and Fitness!

Is your new year's resolution to be more active or get in shape? If so, we have plenty of sport and fitness activities, beginning this month, which can help you to achieve your 2012 fitness goal.

Get in shape with Fitness Manchester and try one of our many health and fitness classes. Classes range from a quick 30 minute blast to a more intensive 1 hour workout.

Learn new skills or improve your technique with a 'Coached Sport' session. These are weekly, one hour sessions in Badminton, Squash, Handball or Softball.

All classes and course are available to book online at www.sport.manchester.ac.uk

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Est8 Update is YOUR newsletter so send your stories, news, suggestions and any comments to: est8update@manchester.ac.uk

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